2014-2015 Academic Year Terms & Conditions Regarding Meal Plans

Terms and Conditions*

1. To remain tax exempt the following conditions are required:
   - Meal plans and ID Cards are non-transferable and are issued for the **SOLE** use of the student to whom they are issued.
   - Food and beverages cannot be purchased for another person’s consumption. Point’s transactions are limited to $25 per day.
   - The quantity of any one item that may be purchased at any one time is limited to $25 per day.
   - No refunds can be provided unless a student officially withdraws from Jamestown Community College.

2. A meal plan contract is for the semester. Plan cancellations or reductions can be made any time before the start of the semester and during business hours of the **first five days** of classes. **After the fifth class day, only additions and increases are permitted.**

3. In order to receive a rollover from the fall semester you must have an appropriate meal plan for the spring semester which is Plan 1 & 2.
   Unspent points may not be used to offset the cost of your spring meal plan. Unspent points at the end of the spring semester cannot be rolled over to the fall semester. No rolled over points will be refunded.

4. China, glasses, trays, silverware, or other dining service property must remain in the food service facilities.

5. Sick tray cards are provided through your Resident Director.

6. FSA and Lessings Food Service are able to meet the requirements for most medically prescribed diets. Students requiring such service should submit a physician’s letter with detailed information to the FSA Office, Hamilton Collegiate Center (COCE).

7. Students and their parents or legal guardians may receive information concerning your meal plans by contacting the FSA Office during regular business hours.

8. Points make up the declining balance portion of the meal plan. One point is equal to one dollar.

9. Meals from the 10 or 5 meal plans cannot be accumulated to carry over to the following week. They must be used in a one-week period starting Monday breakfast ending with Friday lunch.

10. In case of a refund, FSA will prorate meal plan usage and determine the remaining balance less a $25 service charge.

11. Feed-a –Friend complimentary meals are added to meal plans 1 & 2. You may use these to feed a friend, relative, or guest. You must present your JCC Student ID card to the cashier on duty. These meals can be used only in the Campus Café during normal serving hours Mon. – Thurs. 7:30AM - 6:00PM and Fridays 7:30AM - 1:30 PM. Hours are subject to change.

12. The cafeteria will be closed for the following college holidays where no meal plans and points can be used, Sept 1st, Oct 13th –Nov 26th – 28th. It is the responsibility of the card holder to report any lost or stolen ID card to the FSA Office to prevent others from using your account.
   You may report an ID card lost or stolen in any one of the following ways:
   **In person at the FSA office located in the COCE building during normal business hours which are:**
   Monday – Friday 8:30 AM-5:00 PM. After normal business hours and on weekends, lost cards may be reported at the Residence Director.
   **Replacement cards are available at the FSA office at a replacement fee of $50.

13. Any meal plan additions, changes, or cancellations **MUST** be made by completing a new enrollment card and returning it to the FSA Office in the COCE building. Contact the FSA Office at the number listed above with any questions. Any changes, additions, or cancellations must comply with college policy.

14. Meal plans may be suspended based on notification to FSA from the college business or financial aid office. Students must contact offices in regard to suspended Meal Plans.

**FSA reserves the right to alter these terms and conditions, as it deems appropriate.

Meal Plan Enrollment

To enroll in a meal plan, please fill out a meal Plan Enrollment application and return to FSA, 525 Falconer St., Jamestown, NY 14701